

MINUTES OF THE REGULAR MEETING OF THE  
METROPOLITAN SCHOOL DISTRICT OF WABASH COUNTY

A meeting of the Board of Education (the "Board") of the Metropolitan School District of Wabash County, Indiana ("School District"), was held at the Administration Office, 204 N 300 W, Wabash, IN, on May 22, 2018, at 6:00 p.m. (EST), pursuant to notice duly given to all members in accordance with I.C. 20-26-4-1, I.C. 20-26-4-3, I.C. 5-14-1.5 and the rules of the Board.

Kevin Bowman, President, called the meeting to order. Mike Keaffaber, Superintendent, Chris Kuhn, Assistant Superintendent, and Tim Drake, Assistant Superintendent, were also present. On call of the roll the members of the Board were shown to be present as follows: Todd Dazey, Todd Topliff, Matt Driscoll, and Gary Fadil. Also present were: Janette Moore, Josh Siglar, Kaitlyn Gebby, Joel Stein, Tim Cooper, Todd Eltzroth, Brian Ridgeway, Bob Shultz, Dan Bowman, Jason Dawes, Steve Holley, Keith Bryant, and Cheryl Roser who took the minutes.

The pledge to the flag was recited.

Future Board meetings are scheduled for June 12, 2018, 6:00 p.m., at the Administration Building, June 26, 2018, 6:00 p.m., at the Administration Building, and July 10, 2018, at the Administration Building.

The recommendation to approve a donation of an arbor (estimated value \$200.00) for Southwood High School's Courtyard from Mike and Heather Andrick was approved upon a motion made by Todd Dazey a second by Gary Fadil, and unanimously carried.

The recommendation to accept the \$50.00 donation from Bill and Ellen Stouffer for the Southwood Elementary Robotics Club was approved upon a motion made by Todd Dazey, a second by Gary Fadil, and unanimously carried.

The recommendation to accept the \$125.00 donation from Crop Fertility Specialists for Northfield High School Tennis Team was approved upon a motion made by Todd Dazey, a second by Gary Fadil, and unanimously carried.

The recommendation to accept the donation from Box Top for Education (estimated value \$1,373.20) for Metro North Elementary was approved upon a motion made by Todd Dazey, a second by Gary Fadil, and unanimously carried.

The recommendation to approve the donation from DonorsChoose (UPS Foundation, Edgar Alonso Bega, Doug Wells, Vanessa Wilcox, and an anonymous donor) for supplies to learn about chicks hatching and oviparous animals (estimated value \$364.00) for Angie Herring's Kindergarten class at Metro North Elementary was approved upon a motion made by Todd Dazey, a second by Gary Fadil, and unanimously carried.

The recommendation to approve the donation (estimated value \$105.90) from 105.9 The Bash for Amy Stearley's 2<sup>nd</sup> grade class at Metro North Elementary for classroom materials (she purchased Osmo Genius Kit and an extra Osmo base) was approved upon a motion made by Todd Dazey, a second by Gary Fadil, and unanimously carried.

The recommendation to approve the \$100.00 donation from International Violin Competition of Indianapolis, to Katy Gray, Metro North Elementary Art Teacher, which she will use to purchase additional supplies to support students in their creation of masterpieces was approved upon a motion made by Todd Dazey, a second by Gary Fadil, and unanimously carried.

The recommendation to approve the \$300.00 donation from Kirtlan Automotive for Northfield High School Boys' Basketball T-shirts was approved upon a motion made by Todd Dazey, a second by Gary Fadil, and unanimously carried.

#### Student Recognition:

Northfield acknowledge their 8<sup>th</sup> grade students, who went on the Washington D.C. trip, on their behavior. There were several compliments from the bus driver on the guided tour and other people along the way. It was noted how respectful, well behaved, and well mannered they were.

Congratulations to the girls 4x400 relay team: Kearston Stout, Brittany Bussard, Alyssa McKillip, and Kyra Kennedy for winning Sectionals and moving onto Regionals.

The Central Office administration wants to congratulate the staff and students for another successful school year. A staff recognition is planned for Friday, May 25, 2018, at the Wabash County Historical Museum from 3:30-5:30 p.m. We are once again partnering with Heartland Career Center's Chef Brad Luzadder and the Culinary Arts Department.

Northfield High School graduation is Friday, June 1, 2018, and Southwood High School graduation is Saturday, June 2, 2018, at their respective schools beginning at 7:00 p.m.

#### Wastewater Treatment Plant Update:

Keith Bryant from United Consulting updated the Board on the status of the plans for the wastewater treatment plant. They are 75-85% complete with the plans. A permit from IDEM will need to be requested. It is possible that we will need a permit from the health department. Once the construction plans are in place bids can be taken. They could be ready as soon as July for bids and August to accept the bid. This project could take 6-10 months for completion. Approval to sign the IDEM permit was granted.

#### Public Comment: (Agenda Items Only)

No comments.

Minutes of the Tuesday, May 8, 2018, Regular Meeting were approved upon a motion made by Todd Dazey, a second by Todd Topliff, and unanimously carried.

Claims were approved upon a motion made by Matt Driscoll, a second by Todd Topliff, and unanimously carried.

Payroll was approved upon a motion made by Todd Topliff, a second by Gary Fadil, and unanimously carried.

Mr. Kuhn reviewed the cash flow of General Fund for April with the Board.

#### Personnel Recommendations:

The recommendation to approve the resignation Jama Garcia, Speech Pathologist, WMAP, effective the end of the 2017-18 school year; Elizabeth Newman, Special Education Teacher, Northfield Jr/Sr High School, effective the end of the 2017-18 school year; Debra Enser, 3 Hour Cook, Northfield Jr/Sr High School, effective the end of the 2017-18 school year were approved upon a motion made by Gary Fadil, a second by Todd Topliff, and unanimously carried.

The recommendation to approved the retirement of Linda Kanzawa, Music Teacher, Metro North Elementary, effective the end of the 2017-18 school year was approved upon a motion made by Gary Fadil, a second by Todd Topliff, and unanimously approved.

The recommendation to approve the employment of Claudia Weitzel, 3 Hour Cook, Northfield Jr/Sr High School, effective August 7, 2018; Brandi Rife, 3 Hour Cook, Northfield Jr/Sr High School, effective August 7, 2018; Tammy McCollister, 3 Hour Cook, Sharp Creek Elementary, effective August 7, 2018; Amy Powell, 3 Hour Cook, Sharp Creek Elementary, effective August 7, 2018; Shaheen Hall, Educational Diagnostician, WMAP, effective August 7, 2018; MacKenzie Lepper, Educational Diagnostician, WMAP, effective August 7, 2018 were

approved upon a motion made by Gary Fadil, a second by Todd Topliff, and unanimously carried.

The recommendation to approve the transfer of Jamie Hauptert, transferring from Metro North Elementary to Sharp Creek Elementary 4<sup>th</sup> grade Teacher, effective August 7, 2018 was approved upon a motion made by Gary Fadil, a second by Todd Topliff, and unanimously carried.

The recommendation to approve the additional duties for Amanda Rhoades, Food Service Manager for Sharp Creek Elementary in addition to Food Service Manager for Northfield Jr/Sr High School, effective August 7, 2018, was approved upon a motion made by Gary Fadil, a second by Todd Topliff, and unanimously carried.

#### Heartland Career Center Report:

The Construction Technology class has a home to build in Miami County for the upcoming school year.

The estimated enrollment for the 2018-19 school year is 512.

The certificate awards ceremony is scheduled for May 23, 2018, at the Honeywell Center.

#### Superintendent's Report:

Mr. Keaffaber shared with the Board the REMC magazine which Madison Nevil's artwork was on the cover. MSD has had other students featured in local magazines as well.

#### Curriculum Report:

Mr. Drake said that graduation for the "Littles" have begun and next would be graduation for high school seniors.

#### New Business:

Todd Eltzroth, Assistant Principal at Northfield Jr/Sr High School, reviewed with the Board the changes being made to the High School Handbook. This was the first reading for the handbook. The second reading and vote will be at the June 12, 2018, meeting.

The recommendation to approve the HPS Purchasing Service Proposal by Region 8 and Extended Area Schools Child Nutrition Group for Group Buying Organization/Distributor for the 2018-19 school year was approved upon a motion made by Todd Topliff, a second by Matt Driscoll, and unanimously carried.

The recommendation to approve the Letter of Intent for solar panel testing was tabled on a motion made by Todd Dazey, a second by Matt Driscoll, and unanimously carried.

#### Unfinished Business:

The second reading and recommendation to approve the 2018-19 Elementary Handbook was approved upon a motion made by Todd Dazey, a second by Matt Driscoll, and unanimously carried.

#### Board Policy:

The second reading and recommendation for approval for Board Policy #4085 was approved upon a motion made by Todd Topliff, a second by Gary Fadil, and unanimously carried.

The second reading and recommendation for approval for Board Policy #4250 was approved upon a motion made by Todd Topliff, a second by Gary Fadil, and unanimously carried.

Public Comment (All items):

The meeting was open for comments.

There being no further business to come before the Board, the meeting adjourned at 7:47 p. m.

THE METROPOLITAN SCHOOL DISTRICT  
OF WABASH COUNTY, INDIANA

\_\_\_\_\_  
KEVIN BOWMAN, PRESIDENT

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MATT DRISCOLL, VICE PRESIDENT

\_\_\_\_\_  
TODD TOPLIFF, BOARD MEMBER

\_\_\_\_\_  
GARY FADIL, BOARD MEMBER

ATTEST: \_\_\_\_\_  
TODD DAZEY, SECRETARY