

MINUTES OF THE REGULAR MEETING OF THE  
METROPOLITAN SCHOOL DISTRICT OF WABASH COUNTY

A meeting of the Board of Education (the "Board") of the Metropolitan School District of Wabash County, Indiana ("School District"), was held at the Administration Building, 204 N. 300 W., Wabash, IN, on April 25, 2017, at 6:30 p.m. (EST), pursuant to notice duly given to all members in accordance with I.C. 20-26-4-1, I.C. 20-26-4-3, I.C. 5-14-1.5 and the rules of the Board.

Kevin Bowman, President, who presided, called the meeting to order. Mike Keaffaber, Superintendent, Chris Kuhn, Assistant Superintendent and Tim Drake, Assistant Superintendent were also present. On call of the roll the members of the Board were shown to be present as follows: Todd Topliff, Todd Dazey and Gary Fadil. Absent was Matt Driscoll. Also present were Paul Voigt, Emma Rausch, Chelsea Boulrisse, Ann Higgins, Janette Moore, Phil Boone, Dawn Dutton, Ashlynn Rody, Gregg Stetter, Danielle Castle, Erica Fousley and Cheryl Roser who took the minutes of the meeting.

The pledge to the flag was recited.

Future Board meetings are scheduled for May 9, 2017, at 6:30 p.m., at the Administration Building, May 23, 2017, at 6:30 p.m. at the Administration Building and June 13, 2017, at 6:30 p.m. at the Administration Building.

Public Recognition:

The recommendation to approve the \$500.00 donation from Christine Smith for the Lisa Pattison Scholarship for Southwood High School was approved upon a motion made by Todd Topliff, a second by Gary Fadil and unanimously carried.

Student Council Report:

Ashlynn Rody from Southwood High School's Student Council gave the report of the school's activities. The cafeteria now has a television in it and Student Council is trying to put up educational videos. Southwood Elementary 6<sup>th</sup> Grade will be coming to the high school for a tour of the building and to get to know who the Student Council representatives are.

After voting on the name of the drive behind the school, the majority voted on Knight Avenue. They will be ordering a sign for that drive with the name on it.

Student Council is preparing to work on the courtyard to make it available for students to take their lunch out and enjoy the weather.

### Staff Recognition:

Mr. Keaffaber congratulated Angela Loschiavo and Mary Randall as they were awarded a grant from the Community Foundation for \$2,000.00. They will be using this money to offset the costs of the Washington D.C. trip for their 8<sup>th</sup> Grade students.

Mr. Keaffaber recognized Rhoda Gerig as she was recently featured at the reception at the Honeywell Center for her photography. Her collection of photographs, entitled “The Hope of Eagles” is on display at the Honeywell Center until June 4<sup>th</sup>.

A huge “thank you” goes out to Deb Elliott for her quick response to a student who was choking on a piece of chicken by using the Heimlich Maneuver.

### Student Recognition:

Congratulations to Keegan King, Lorynn Hunt and Ellie Hobbs for being named provisional members of the National Technical Honors Society. Colt Shepler and Brooke Elliott were named full members of the National Technical Honors Society.

Southwood High School Jazz Band conducted by Chris Hickman preformed at a reception for Parkview Wabash Hospital, where the hospital was recognized in a national survey for having exemplary nursing services.

On April 21, 2017 Southwood’s junior high and high school choirs performed their annual Spring Spectacular under the direction of Sarah Fadil.

On April 21-22, 2017 at the Skills USA Competition, Southwood students Matt Klinger, Brooke Elliott and Lorynn Hunt earned State Champion ratings at the competition. Additionally, Lorynn Hunt was awarded a \$10,000 scholarship from Ohio Technical College.

### Staff Spotlight:

Mr. Keaffaber recognized, Dawn Dutton, Special Education Teacher at Southwood Elementary for the Staff Spotlight. Mrs. Dutton will also be retiring at the end of the school year. Mr. Keaffaber noted her years of service to the students, families, and the district with our appreciation.

Minutes of the Tuesday, April 11, 2017, Regular Meeting was approved upon a motion made by Todd Topliff, a second by Todd Dazey and unanimously carried.

Claims were approved upon a motion made by Todd Dazey, a second by Gary Fadil, and unanimously carried.

Payroll was approved upon a motion made by Todd Topliff, a second by Todd Dazey and unanimously carried.

Chris Kuhn reviewed the Financial Summary with the Board.

Personnel Recommendations:

The recommendation to approve the resignation of Jessica Keaffaber, Drama Director, Southwood Jr/Sr High School, effective immediately; Sheryll Ulshafer, 3 Hour Cook, Metro North Elementary, effective April 21, 2017; Angela Burcroff, High Ability Aide, Sharp Creek Elementary, effective April 14, 2017 were approved upon a motion made by Todd Dazey, a second by Todd Topliff and unanimously carried.

Professional Conference Requests:

The recommendation to approve the conference request for Shannon McBride, Transportation Director, to attend the Annual STAI Conference (Student Transportation Association-Indiana), June 19-21, 2017 in Ft. Wayne, IN; Lynn Carroll, Business Teacher, to attend the eLead 2017 Conference, June 20-21-, 2017 at Anderson University were approved upon a motion made by Gary Fadil, a second by Todd Topliff and unanimously carried.

Heartland Career Center Report:

No report.

Superintendent's Report:

Mr. Keaffaber gave a legislative update.

Curriculum Report:

Report will be during new business.

New Business:

Jay Snyder, Sharp Creek Elementary Principal, has worked on updating the Elementary Handbook. He presented the changes which have been made and they discussed anything further that might need changed. This will be the first reading for the handbook with the second reading

and vote on May 9, 2017.

Janette Moore and Phil Boone presented the Little Knights and Little Norse Full Day and Half Day Program. This program was first shared with the Board in February for their input. In March a booth was set up at Kindergarten Round-Up for interested parents to put their child's name on a list as potential students for the program. The numbers for each school showed there was a need for the program and further discussions continued. Exploring financial opportunities and partnerships began. There are funding possibilities with Title I, Wabash County Community Foundation, Early Learning Grants, Workforce and Professional Development Grants, Transforming Consulting Group and Vista Programs.

Full day and half day options will be available for parents to choose which is best for their child. Upon approval of the program by the Board, principals of each school will begin calling parents who signed up at Kindergarten Round-Up verifying they are still interested in enrolling their child and which program they would like. Enrollment packets will be sent to those who wish to enroll their child. Anyone not on those lists would need to call the school for information.

Each school has the space to house two classrooms for the program. Enrollment is open to children age four by August 1, 2017. The curriculum focuses on preparing children for Kindergarten with licensed teachers.

The recommendation to approve the Little Knight and Little Norse Full Day and Half Day Program was approved upon a motion made by Todd Topliff, a second by Gary Fadil and unanimously carried.

In other new business, the recommendation to approve the field trip for Northfield Physics and Calculus Students, May 15, 2017 to Sandusky, OH was approved upon a motion made by Todd Dazey, a second by Todd Topliff and unanimously carried.

The recommendation to approve White's Jr/Sr High School's 2017-18 school calendar was approved upon a motion made by Todd Topliff, a second by Todd Dazey and unanimously carried.

Unfinished Business:

None.

Board Policy:

The Board heard the first reading and review of Procedures for Student Lunch/Meal Accounts policy. This policy will be voted on at the May 9, 2017 meeting.

The Board heard the first reading of the revisions to the Collection and Forgiveness of Debit policy. The revisions for this policy will be voted on at the May 9, 2017 meeting.

The Board reviewed polices #1030-#1210.

There being no further business to come before the Board, the meeting adjourned at 7:52 p.m.

THE METROPOLITAN SCHOOL DISTRICT  
OF WABASH COUNTY, INDIANA

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KEVIN BOWMAN, PRESIDENT

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MATT DRISCOLL, VICE PRESIDENT

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TODD TOPLIFF, BOARD MEMBER

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GARY FADIL, BOARD MEMBER

ATTEST: \_\_\_\_\_  
TODD DAZEY, SECRETARY